**Niagara Orleans Regional Land Improvement Corporation (NORLIC)**

**Meeting Minutes – Monday, November 26, 2018**

A meeting of the Niagara Orleans Regional Land Improvement Corp. was held at 11:00 a.m. on 11/26/18 at The Ferraro Center for Economic Development, 6311 Inducon Corp., Sanborn, NY. Those in attendance were:

**Board of Directors:**

Richard Updegrove- Chairman via conf. Lynn Johnson- board member- (Orleans Co.) via conf.

Tom DeSantis- Secretary Rob DePaolo- board member- (N. Tonawanda)

Michael Casale – board member- (Niagara County)

**Officers:**

Andrea Klyczek- President

Amy Fisk- Treasurer

**Others in Attendance:**

Chuck Nesbitt- Orleans County Executive, via conf.

Tom Burgasser-Niagara County Attorney

**Business:**

1. **Welcome Remarks – President Andrea Klyczek:**
   * Ms. Klyczek welcomed attendees.
2. **Meeting Minutes:** 
   * A motion to approve the minutes from the July 26th 2018 NORLIC meeting as submitted by Andrea Klyczek. A motion was made by Mike Casale, Tom DeSantis seconded the motion, Ayes, 5. Noes, 0. Motion Passed.
3. **Conflict of Interest Policy:**

* Ms. Klyczek presented a Conflict of Interest policy to the board for approval. Mr. DeSantis made a motion to accept the policy; Mr. DePaolo seconded the motion, Ayes, 5. Noes, 0. Motion Passed.

1. **250 Miller Ave.:**

* Ms. Klyczek stated that the Miller Street closing was going to take place within the next couple of days.

1. **429 Roger Ave.:**

* After review and discussion of the proposals submitted for the necessary repair work for the Roger Ave property, Mr. Desantis made a motion to hire Fedeson & Son Construction, for $13,500.00. This motion was seconded by Mr. Casale, Ayes, 5. Noes, 0. Motion Passed.

1. **Grant Award:**

* Ms. Klyczek presented to the board a resolution from Enterprise Community Partners, accepting the $500,000 grant awarded to NORLIC. Mr. DeSantis made a motion to approve the resolution, Mr. DePaolo seconded the motion, Ayes, 5. Noes, 0. Motion Passed.
* Ms. Klyczek asked the board their preference for assistance moving forward. The board requested there be a scope of services drafted for a consultant, legal work, and an auditing firm.
* Mr. DeSantis also suggested there be letters sent out to real estate professionals notifying them of potential property listings and motioned to authorize Ms. Klyczek to negotiate fees, this motion was seconded by Mr. Casale. Ayes, 5. Noes, 0. Motion Passed.

1. **Treasurers Report:**

* Ms. Fisk presented the 2019 budget, Mr. DePaolo made a motion to accept the budget as presented, Mr. Casale seconded the motion. Ayes, 5. Noes, 0. Motion passed.

VIII. **General Discussion:**

* Ms. Klyczek presented the possibility of acquiring a tax delinquent property on Haseley Dr., Town of Niagara. After board discussion it was suggested that staff explore the possibility of conducting a phase II on the site.

1. **Adjournment:**

* Mr. Desantis made a motion to adjourn, seconded by Mr. DePaolo. Ayes, 5. Noes, 0. Motion passed.

Next meeting – TBD.

*Minutes respectively submitted by: Andrea Klyczek*